

LURAY DOWNTOWN INITIATIVE

WE ARE HIRING!

TEMPORARY/PART-TIME
ADMINISTRATIVE ASSISTANT

JOIN US!

The Luray Downtown Initiative is a non-profit group of local professionals focused on the revitalization of historic Main Street Luray. We're excited to share an opportunity to gain community insight, office experience, and to be a part of what makes Luray so great!

QUALIFICATIONS

- Interest in community involvement and event planning
- Administrative experience
- Excellent communication skills
- Proven time management and organization skills

Details:

- 10-15 hours per week
- \$13-\$15/hour based on experience
- Start Date: March 5, 2018
- End Date: June 11, 2018

Send resumes to luraydowntown@gmail.com

Or call for more information 540-743-7700

www.luraydowntown.com